

## Meeting Minutes

<b>Location:</b>	<b>Ben Lomond Fire Station</b>
<b>Date:</b>	<b>August 8, 2018</b>
<b>Time:</b>	<b>6pm</b>

**President: Stacie Brownlee**

**Vice President: Mark Brown**

**Treasurer: Tomiko Ebright, Dusty Gipson**

**Secretary: Adrienne McConnell**

Also in attendance: Dave Poetzing (Football), Joni Martin (Surf/Water Polo)

Call meeting to order: 6:11pm

Introductions

Approval of Minutes- May 2018

President's Report- none

Administrator Report- none (absent)

Treasurer's Report:

- Bingo Report: Bingo account is being held in a unique account and needs to be transferred to Booster's checking account in a timely manner. A monthly transfer from the Bingo account to Boosters account should become standard protocol.
- Discussion of how Bingo (Lisa) pays for her bills and supplies. Discussion of understanding the flow of money through Bingo to team accounts.
- As of July 31, Booster's account has \$125,536.12. Large amount of cash- Boosters will encourage sports to transfer some funds to ASB so that it can be spent. For example, Football may be able to pay for buses through ASB rather than Boosters (transfer funds for bus transport to ASB). Tomiko will investigate with ASB.

- Review of how much each sport has- encumbered funds are accurate and up to date.
- Adrienne will be the Bingo liason with AD/Lisa Hill to make sure that each sport has enough volunteers. Sign Up Genius is a good tool.

**Current Funds Requests:**

- Trevor/Training Room request was honored for Training Room- supplies have been shipped.
- Football submitted invoice on Feb 2017 order of Riddell equipment
- Discussion of projected “reimbursement” to Boosters for purchase of Scoreboard in Oct 2017. Boosters paid \$7k at that time, and due Sept 1st, 2018, is the balance. Sports teams (VB, BB, Wrestling) had agreed to “pay back” Boosters for the purchase via fundraising. Discussion tabled due to more research on topic needed.

**New Business:**

New Booster’s Cards (Single/Family):

Mark Brown reports that our **new Booster Cards** with a great design are now available to purchase. Single card is \$25 and Family is \$60. Goal is to increase the database of athletic fans/support, and to increase attendance at all games. The financial risk is low, and we will see how successful it is at the end of the year. Yearly projection of sales is fairly low, so the amount of work is minimal. Booster Cards will have a minimal impact to gate fees. (Gate fees are used to pay officials and fee \$ goes directly to the AD to pay officials. Sports that charge gate fees regularly are Football, BBall, VBall, Wrestling, Swim (league finals only), Water Polo?)

Sales are online at <https://www.slvboosters.org/> and live. Thanks to Mark Brown for designing the website and organizing the sale/processing of the cards!

Mailing list has also been started, based on people that sign up on the new Booster website.

**Subsidizing ASB cards for students:** In the past, kids have had to pay for an ASB card to get in to games. Claire Hackett (ASB lead) has agreed to the idea that ALL students that have a student body card can get in to all SLV games free. The offshoot of that is ASB generally makes about \$2k on the sports bump on the cards, and instead Boosters will grant ASB that money.

**Tomiko makes a motion to approve grant of \$2k to ASB for athletic attendance. All in favor, no opposition.**

Important to market this Booster Card/ASB promotion and get it into Calden's weekly email newsletter. Mark will send info to Principal.

**Also on available on Booster’s Website:**

- Agendas/minutes will be visible on website for general public/coaches
- General board information will be posted for coaches to review.
- Transfer Funds/Request for Checks forms are now live on Booster website for coaches to utilize. Next up will be Funds Request form so that coaches can upload request prior to meeting. This will be a more efficient process. Funds Requests will have a monthly deadline (1st of the month) so that there is time for the Board to review and vote on at next meeting.

Discussion of Booster's email distribution list- public (announcements, mtgs, events, accolades)

Booster's presence at SLVHS events- Team Info parent meetings, makes sure Booster flyers are available to coaches, and preferably a Booster representative to give brief overview of Bingo/what Boosters does.

**Upcoming events to attend:**

August 13 Freshman Meeting 8:15-9:15am- Dusty, Stacie, and Tomiko will be there to provide information

Thursday, Sept 13th, Back To School Night events & presentation - Adrienne will contact Calden about doing a short one minute presentation about Boosters.

Saturday Sept 8th: Football first home game. 11am JV/2pm Varsity. Poetzinger has requested start up cash for snack shack (initial purchase of items + cash for cash boxes). Tomiko will contact Chris Coulson about start up cash boxes/transfer of money.

Next meeting: Sept 12th, 6pm, SLVHS

Meeting adjourned at 7:27pm