

San Lorenzo ❁ ❁  
Valley ❁ High School ❁

**Meeting Minutes**

<b>Location:</b>	<b>SLVHS Administrative Offices</b>
<b>Date:</b>	<b>Oct 10, 2018</b>
<b>Time:</b>	<b>6pm</b>

**President: Stacie Brownlee**  
**Vice President: Mark Brown**  
**Treasurers: Tomiko Ebright, Dusty Gipson**  
**Secretary: Adrienne McConnell**

**Also in attendance:**  
Brent Swan, Wrestling

Joni Martin, Surfing

Mark Christensen, VG BB

Chris Coulson, AD

**Call meeting to order:** 6:07

Introductions: Mark Christensen, new VG BB Coach. Welcome (back) Mark!

Approval of Minutes: Tomiko approves, Dusty 2nds

**President's Report:**

None

**Administrator Report:**

AED update (courtesy of Mark Brown)

Mark/Adrienne will follow up with Sarah Dahlen on locations of new AEDs

**Athletic Director Report:**

Coulson reports that all teams are doing well, playing fairly, and moving forward. Excited about new VG BB Coach, Mark Christensen. Parents seem happy with progression of teams. Coulson not sure if Booster

memberships card use is being tracked properly. Chris reports that there are a lot of kids in the stands watching games, so student attendance seems up, and increasing school spirit is worth it.

Still looking for a JV Girls Basketball coach. Please help spread the word.

Boys Freshman BB Coach needed.

Football and Water Polo in the PCAL - 5 team league gets an automatic qualification for playoffs. General feeling is that it would be great to have more local teams to play (like the spirited rivalry between SLV and SV), even being out of the PCAL. Gate intake is pretty low since opposing teams are not local, so less parents/fans from other teams, and interest from SLV families since they really want to see more "local" opposition.

### **Treasurer's Report:**

- Tomiko reviewed the Boosters Summary report. New calendar year start Sept 1. Activity forward will start 9/1 and move forward.
- Tomiko would like to discuss Quickbooks monthly subscription. We are currently being charged \$60/month (\$720/year), but are only accessing about half of the content. Question is whether we need the physical program that would need a dedicated computer/installed program or if we keep with the subscription, which stays in the cloud and could be accessed by anyone within the organization. Another option is to downsize to the \$30/month subscription.
  - Mark Brown suggests checking out TechSoup, which enables nonprofits to access technology for a much reduced rate.
- Bingo Report
  - Lisa Hill has reported that bingo intake is down. Review of financial activity and discussion of expenses. Since it is early for this financial year, we will need to wait to see how the next couple of months go in terms of seeing the flow of expenses/income, and whether perhaps there is a seasonal trend, or demographics
- **Financial Activity**
  - Dusty reports that Athletic Trainer, Trevor Addison, had a duplicate shipment, and that once returns are made, we hopefully will receive a corrected invoice. The company that Trevor ordered from is not easy to deal with (Henry Schein). We need to return a ton of product, so once that is done, we can sort out the invoices before we pay them. Trevor will research other companies to order from in the future.

### **Current Funds Requests:**

As a preface to his funds request, Brent from Wrestling queried about where future money may come from. Boosters advised that Bingo is the fundraising arm that will be most reliable for future team funds.

Brent submits a request for a) fitness equipment, and b)video equipment for team review. Total request is about \$2500. Boosters board will review request once it is submitted online by Ken.

Joni Martin asks whether it was useful for Boosters to have each team submit their estimates for the upcoming year in terms of expenditures, which can help to serve as a guideline for how Boosters allocates funding. Discussion ensued.

### **Old Business:**

- Pancake Breakfast fundraiser?
  - Adrienne will follow up with Race Through the Redwoods for 2019 to see if that event could be restarted by Boosters.

- Score Table payment update
  - Boosters has paid the total of the invoice.
  - Wrestling, basketball, volleyball was charged the originally determined amount of the invoice to honor the original agreement.
- Booster Membership Card update- how many memberships have we sold? 62 tally
- How should we utilize the mailing list for outreach?
- Adrienne has contacted coaches to get information out via email about Boosters memberships

**New Business:**

- New Signage request from Lisa for bingo advertisement
- AED Update
- SnapRaise- online fundraising company- Football is currently using it.

**Meeting adjourned at:** 7:30pm

**Next meeting:**

November 14<sup>th</sup>, 2018, 6pm, Teacher's Lounge



