

San Lorenzo ❁ ❁
Valley ❁ **High School** ❁

Minutes

Location:	SLVHS Administrative Offices
Date:	September 11, 2019
Time:	6pm

President: Stacie Brownlee
Vice President: Mark Brown
Treasurers: Tomiko Ebright, Dusty Gipson
Secretary: Adrienne McConnell

Also in attendance: R.Gross, J.Calden, K.Edwards, J.Avenmarg

Call meeting to order: 6:02

Introductions:

Approval of Minutes: Stacie approves, K.Edwards seconds

President's Report: n/a

Administrator Report:

Night football game was awesome. Went really well in terms of facilities use. Need orange fencing (temporary) and block of some entrances for security. Also need the visiting team to have an administrator on hand to deal with any discipline issues. Made about 3-4x at both the gate and the snack shack. Could be a way to open up the conversation about permanent lights (again).

Finishing up the track/facilities repair at the HS needs to happen ASAP as there is a home XC meet in 2 weeks.

Jeff met with Cougar Club and they want to partner with the water bottle stations up at the track. Work has started. Talk of alternative to plastic water bottles- how to recoup sales of plastic water bottles via another type of vessel. Metal or boxed? investigate further.

Athletic Director Report:

Eligibility is on Sept 27.

Camera update: Intake forms for paper processing is very late- invoice just received yesterday. Chris C. will input times and dates for schedule of camera use.

Treasurer's Report:

- See financial documents- year closes on 8/31. It is not closed yet. Next meeting, we will have a complete report for year's end.
 - Football money was deposited into Booster's account for banquet.
 - Debord funds also coming, check made payable to Boosters.
- Bingo Report: lots of money made over Labor Day, but won't be reflected until next month
- Dusty: coach check approval process is not super clear, as there are several people that submit invoices. Often it is submitted and it takes a while to get head coach approval. Dusty proposes reaching out to Chris C for help in getting approval if the process is taking too long (so invoices get paid on time), as well as making a line item on check requests that "Head Coach approval is required". Mark will update the website.
- **Financial Activity**
 - Insurance quote review- Tomiko and Stacie discussing and reviewing options.
 - Carbonics (snack shack)- Shannon wants to get rid of the machine and rental of tanks. Snack shack is moving away from using the syrup/cups and selling cans instead.
 - Stacie will call Carbonics to figure out disposal/moving of unit.
 - Coach check request approval process- see above

Current Funds Requests:

Jay submits a check to be reimbursed for lettering for record boards.

Old Business:

- Review of 2020 Boosters (**Adrienne's note: I don't know what this means?! I know I wrote it....**)

New Business:

- Dusty will send out a letter to each coach with a rundown on the need for Bingo volunteers, and with an update on how much each team has in their account.

Meeting adjourned at:

Next meeting:

October 9, 2019

Teacher's Lounge

SLVHS